

**School District No. 48 (Sea to Sky)**

**COMMITTEE OF THE WHOLE MEETING**

Oct 10, 2018  
School Board Office  
Squamish, BC  
Time: 1.15pm

**MINUTES**

2018-10-10 CW-O

The meeting was called to order at 1:16pm.

Attendance

Trustees: R. Price, R. Barley, L. Godfrey, I. Kent, R. Lythe

Staff: L. McCullough, R. Hughes, P. Lorette, C. Nicholson (2:06pm), K. Biln

Regrets: M. Azim, P. Westerholm, C. Vernon-Jarvis

1. AGENDA

MOVED/SECONDED: **“THAT the agenda of this meeting be approved.”**  
CARRIED

2. MINUTES

MOVED/SECONDED: **“THAT the minutes of the Committee of the Whole meeting held Sep 12, 2018 be adopted.”**  
CARRIED

3. TRUSTEE ITEMS

- A. BCSTA Update - None
- B. BCPSEA Update

Trustee L. Godfrey confirmed the CUPE agreement was ratified on September 28, 2018.

4. PRESENTATIONS

- A. Policy 204.8

Superintendent McCullough addressed that Secretary-Treasurer Azim would like to put into policy that the Finance Committee will also act as the Audit Committee. This policy has already been amalgamated and edited for format.

Further discussion on this policy has been tabled for discussion on the November 14<sup>th</sup> board meeting.

5. INFORMATION ITEMS

- A. Trustee Calendars/Upcoming Events.

The board reviewed the trustee calendar and updated School Improvement Plan meetings to ensure proper representation of both staff and trustees attend each site.

The board confirmed there is no need for an extra board meeting in October at this time.

The decision was made to remove the November 14<sup>th</sup> Education Session as one was recently done.

K. Biln to ensure tickets are set aside for I. Kent and L. McCullough to attend WE Day.

B. Implementation Day at DRM & WSS. Who will open?

It was decided to have Trustee Price attend Don Ross Middle School and Trustee Lythe attend Whistler Secondary School to open the Implementation Day. They will each do a one minute with some brief remarks.

C. Election Update

Michelle Butler and Nicole Sugden are currently running for the Village of Pemberton Trustee. All other Trustees have been acclaimed.

## 6. DISCUSSION ITEMS

A. District Orientation & BCSTA Trustee Academy

Superintendent McCullough stressed that the priority is to attend the District Orientation Day on November 28<sup>th</sup> over the BCSTA Trustee Academy on November 29<sup>th</sup> if only available for one day.

B. District Orientation Agenda Feedback

Superintendent McCullough asked the board for feedback on items to include at the District Orientation Day. Suggestions were to ensure to discuss communication protocols, the different types of board meetings, governance versus implementation and a thorough review of the 200 policy series. It was also suggested to remind everyone that trustees are working collective, not an independent for their ridings.

McCullough reminded the Board that policy 204.1, How to Conduct Board Meeting has not been updated and no motion as been passed. The plan is to take this policy to the district orientation to work on and approve as a new Board.

It was stressed the importance that trustees know how to direct parents who are requesting answers to questions. McCullough spoke about creating a flowchart in time for the district orientation on how to navigate this process.

## 7. ACTION ITEMS

A. Board Remuneration Motions for Consideration

Assistant Secretary-Treasurer Hughes presented a report on Trustee Remuneration, outlining options to alter compensation formula to make up for loss in pay due to take home taxes. See Appendix 1 for details.

The options were to:

1. Let the new board decide on remuneration increase
2. Leave Policy as is; or
3. Update policy to provide an increase prior to new board entering term.

Upon checking with other districts close by, the findings were that there have been no remuneration changes at this time, with most districts waiting for their new Board to come into term.

The Committee of the Whole agreed to increase the trustee remuneration by 8.4% to offset the CRA regulation. A motion was drafted to present at the open board meeting later today.

**RECOMMENDATION:**           **“To increase the trustee annual remuneration by 8.4%, effective January 1<sup>st</sup>, 2019.”**

MOVED/SECONDED

CARRIED

B. 200 Series

Superintendent McCullough presented an addition to Policy 200.2, Trustee Role, outlining the protocol for trustees attending PAC meetings. Trustees felt the importance of stressing the wording around parents attending business related school meetings as a parent and not a trustee. McCullough will input this additional wording and bring to Trustee Orientation for review prior to bringing to the December 12<sup>th</sup> Board Meeting.

6. ADJOURNMENT

MOVED/SECONDED:           **“THAT the meeting be adjourned.”**

CARRIED

The meeting adjourned at 2:35pm.

*R. Price*

*M. Azim*

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Committee Chair

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Secretary-Treasurer