

In accordance with Bylaw 200.2-2016, Section 13.1, the Board of Education, School District No. 48 (Sea to Sky), can form a committee to study, investigate or report on any matter. The Board has formed a Standing Committee on Board Policy.

Guidelines for the operation of the Standing Committee on Board Policy:

Objective

The principle objective of the Board Policy Committee is to make recommendations to the Board on matters within the jurisdiction of the Board Policy Committee including:

1. Development of new Board Policies
2. Review and revision of Board Policies
3. Other matters referred to the Committee by the Board

Composition of Committee

- 3 Trustees (One to be elected Chair by the committee)
- Secretary-Treasurer
- Superintendent of Schools
- Other resource persons as required by the committee

Meetings

There shall be an annual election for Chair at the June Committee meeting.

Written notice of the Board Policy Committee meeting and agendas shall be available for all Trustees at least two days before the standing committee meeting date.

Preparation of the agenda for the Board Policy Committee shall be the responsibility of the Chairperson, in consultation with the Secretary-Treasurer and Superintendent. Any Trustee may attend the standing committee meeting and participate in the discussion, but only appointed Trustee members may vote on questions before the committee. All committee recommendations and minutes will be brought forward to a scheduled Board meeting, allowing time for review and preparation of the materials for the presentation.

Recommendations that require immediate action will be brought forward to the next scheduled board meeting upon advisement of the Board Policy Committee Chairperson.

The Chairperson shall preside at all committee meetings. In the absence of the chairperson, one of the other committee trustees shall preside. The Board Policy Committee shall not meet when fewer than two trustee committee members are present.

A final Committee report shall be presented annually, at the Regular June Board meeting.

Adopted: February 8, 2012
Reviewed: March 14, 2018, November 7, 2018