

The Board of Education's primary role is to establish policy and assign responsibility for the implementation and review of policy to support the Board's mission.

The Board believes that policy should be formulated and developed through a consultative process with those groups affected by the policy. Further, the Board believes that policy development is a continuous and on-going process in order to ensure that policy remains current and meaningful.

The following regulations shall guide policy formulation:

1. The development and adoption of new policies and the revision of existing policies are the responsibility of the Board of Education.
2. The Superintendent or Secretary-Treasurer, via the Policy Committee, shall provide the Board with a clear assessment of the need for new or revised policy or regulations, and possible alternatives to fulfill the need.
3. The Superintendent or Secretary-Treasurer will bring an abstract of policy development revision or deletions to the Board for approval in principle.
4. The Superintendent or Secretary-Treasurer will develop policy wording through a consultative process and bring it back to the Board for review and adjustment at first and second readings.
5. After second reading, the policy draft will go through a formal response process to assess policy impact with the appropriate groups in the district. The responses will be collated and summarized.
6. The responses will be brought to the full Board for review. Depending on the responses, the policy may either move to third reading or may be revised and then sent for review again.
7. The Superintendent or Secretary-Treasurer may make recommendations to the Board for minor policy revisions. Such minor revisions do not require a formal policy impact process.
8. Board policies will be reviewed periodically and revised as necessary to meet changing needs.
9. The Superintendent and/or Secretary-Treasurer shall be responsible for keeping the Board advised as to evaluation and feedback procedures relative to existing policies and/or implications for new policies.
10. New policies and regulations or change in existing policies and regulations may be proposed by any Board member, administrator, staff member, student or resident of the School District.
11. If a situation arises in which the Board must act quickly, the Board may waive the requirement of prior notice, discuss and adopt a policy or

regulations at a single meeting. However, it is the practice of the Board to review such “emergency” policies and regulations after they have been enforced for several months to ensure that the policy and/or regulations are well considered and remain appropriate for continued use.

Adopted: June 1991
Revised: August, 2018