

## SCHOOL DISTRICT NO. 48 (SEA TO SKY)

### COMMITTEE OF THE WHOLE MEETING

Aug 29, 2018  
School Board Office  
Squamish, BC  
Time: 1.00pm

### MINUTES

2018-08-29 CW-O

This meeting was called to order at 1.05pm

#### Attendance

Trustees: R. Price, L. Godfrey, R. Barley, C. Vernon-Jarvis, R. Lythe  
Staff: L. McCullough, M. Azim, P. Lorette, C. Nicholson, S. Saunders

#### 1. AGENDA

Recommendation: **“THAT the agenda of this meeting be approved.”**  
CARRIED

#### 2. MINUTES

Recommendation: **“THAT the minutes of the Committee of the Whole meeting held June 13, 2018 be adopted.”**  
CARRIED

#### MINUTES

Recommendation: **“THAT the minutes of the Finance Committee meeting held June 13, 2018 be adopted.”**  
CARRIED

#### 3. TRUSTEE ITEMS

- A. BCSTA AGM (summary) – *R. Price*
- B. BCSTA Strategic Plan 2018-2019 (summary) – *R. Price*

#### 4. INFORMATION ITEMS

##### A. Attachments

##### 1. Board to review calendar

L. Godfrey will not be attending September 20<sup>th</sup> BBQ and is not available to attend extra meeting in September (can attend by phone if needed).

I. Kent, R. Barley and R. Lythe are able to attend the BBQ.  
Confirmation from P. Westerholm is required.

All Trustees to double check calendar for lunches and let S. Saunders know if any changes needed.

2. BCSTA Membership Renewal \$34,733.26 – *R. Price*

5. DISCUSSION ITEMS

A. Vancouver Coastal Health (VCH) Sea to Sky Local Governance Liaison Meeting September 25<sup>th</sup> – *R. Price*

Director of Instruction Clarke will attend to support Trustee Kent. R. Price to confirm Ian Kent's attendance and RSVP.

B. Policy Series 200 Amended Policies for Review – *M. Azim*

200.1 Question regarding Item 2 Official link between staff and the Board. Removed 'CEO'. Motion to accept and bring to the open Board Meeting, seconded. All in favour.

200.2 Recommendation to adopt the motion to accept policy changes. Motion to accept and bring to the open Board Meeting, seconded. All in favour.

200.3 5a. Replace with 'Follow the Respectful Workplace Policy to handle any personal matters.' and include hyperlink. Motion to accept and bring to the open Board Meeting, seconded. All in favour.

205.2 Recommendation to repeal policy. Motion to accept and bring to the open Board Meeting, seconded. All in favour.

200.4 Recommendation to accept policy changes. Motion to accept and bring to the open Board Meeting, seconded. All in favour.

201.1-2016 Make amendments after the election – leave for now. We can review at the December Board Meeting. Add to Admin Council list.

203.1 Minor changes made. Motion to accept and bring to the open Board Meeting, seconded. All in favour.

203.2 Recommendation to review this policy in September and place into 800 series, Business Practices.

204.1 Recommendation that we use this for trustee orientation. New Board can decide whether to approve – they can then pass in Nov/Dec.

204.3 Recommendation to accept policy 204.3 changes. Motion to accept and bring to the open Board Meeting, seconded. All in favour.

C. Policy Series 200 Continuation of Review from 204.5 – *M. Azim*

204.4/204.5 & 204.7 – Combine policies to become 204.4. This should be completely transparent. No request to pass at this meeting. Delegation piece

needs further clarification. General nod of approval will allow continuation of policy review. The Board likes the idea of consolidating - just needs more work.

205.4/.5 & .6 – Could be combined into one policy –‘205.4 - Trustee Expenses’. All to do with trustee spending.

204.8 No time to review.

204.6 Does not match language in Respectful Workplace policy. Confusing – too many policies on how people can tell the board what is wrong. Clear process needs to be outlined. Could define with hyperlinks on different types of appeals/complaints that people can make in order to save people going through the whole policy manual.

D. Situation regarding committee minutes from December 2017. These are typically held until that committee meets again. Request was made to approve these at the Board Meeting even if a committee meeting hasn't taken place that month. Committee members could be emailed to approve minutes and then get signed at the open Board Meeting. All in favour.

## 6. ADJOURNMENT

Recommendation: **“THAT the meeting be adjourned.”**

CARRIED

Adjourned at 2.30pm

*I. Kent*

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Committee Chair

*M. Azim*

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Secretary-Treasurer