

## School District No. 48 (Sea to Sky)

### POLICY COMMITTEE

June 8, 2016

School Board Office

Squamish, BC

Time: 1:30 pm

### MINUTES

16-06-08 PC-O

#### Trustees:

Laura Godfrey, Chair

Rebecca Barley, Trustee

Rachael Lythe, Trustee

Patricia Westerholm, Trustee

Rick Price, Trustee (1:45pm)

#### Administration:

Lisa McCullough, Superintendent of Schools

Jody Langlois, Assistant Superintendent

Shehzad Somji, Secretary-Treasurer

Marilyn Caldwell, Director of Instruction, Learning Services

Peter Jory, Director of Instruction: Technology & Innovation

Anne MacDougall, Administrative Assistant

The meeting was called to order at 1:38pm.

#### 1. AGENDA

Recommendation:

**“THAT the agenda of this meeting be approved.”**

CARRIED

#### 2. MINUTES

Recommendation:

**“THAT the minutes of the Policy Committee meeting held May 11, 2016 be adopted.”**

CARRIED

#### 3. TRUSTEE ITEMS - Nil

#### 4. PRESENTATIONS - Nil

#### 5. INFORMATION ITEMS - Nil

6. DISCUSSION ITEMS

A. Physical Restraint and Seclusion in School Settings

The Director of Instruction, Learning Services reminded the Board that the draft Ministry of Education Restraint and Seclusion Policy has been out for about two years, and has been shared with staff in the district. School District No. 48 now needs its own policy.

Given the nature of this policy, staff are proposing a three year implementation process. Staff will be trained in this policy, and the Administrative Procedures still need to be developed with regards to reporting and maintaining records.

School District No. 42 has given us permission to use their policy as a template for our own. They are the first district to publish their policy, and using it as a template helps with consistency among school districts.

The Director of Instruction, Learning Services asked for general feedback from the Committee if they have any questions or concerns about content, policy and/or length.

Trustees Godfrey and Westerholm both stated they would like qualified staff to see and provide feedback. The committee then directed staff to send out the draft Physical Restraint and Seclusion in School Settings Policy for Impact.

7. ACTION ITEMS - Nil

8. ADJOURNMENT

Recommendation: **“THAT the meeting be adjourned.”**

CARRIED

The meeting adjourned at 1:58pm.

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Committee Chair

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Secretary-Treasurer