

SCHOOL DISTRICT NO. 48 (SEA TO SKY)

**BOARD MEETING NO. 900**  
**June 8, 2016**  
**School Board Office**  
**Squamish, BC**  
**Time: 6:00 pm**

**MINUTES**  
**16-06-08 BM-O**

**“We would like to acknowledge that we are privileged to meet on the traditional Territory of the Skwxwú7mesh Nation”.**

The Meeting was called to order at 6:00pm.

**Trustees:**

Rick Price, Chair  
Laura Godfrey, Vice-Chair  
Rebecca Barley, Trustee  
Rachael Lythe, Trustee  
Ian Kent, Trustee  
Patricia Westerholm, Trustee

**Administration:**

Lisa McCullough, Superintendent of Schools  
Jody Langlois, Assistant Superintendent  
Shehzad Somji, Secretary-Treasurer  
Ralph Hughes, Assistant Secretary-Treasurer  
Marilyn Caldwell, Director of Instruction, Learning Services  
Brenda Paul, Director of Human Resources  
Peter Jory, Director of Instruction: Technology & Innovation  
Ian Currie, Director of Operations  
Anne MacDougall, Administrative Assistant

1. AGENDA

Recommendation: **“THAT the amended agenda of this meeting be approved.”**

CARRIED

2. MINUTES

Recommendation: **“THAT the minutes of the Board Meeting held on May 11, 2016 be adopted.”**

CARRIED

3. ANNOUNCEMENTS

- A. Chairperson’s Remarks  
1. Letter to Minister Bernier

Trustee Price recently sent a letter to Minister Bernier on behalf of the Board, and noting the next day Twenty-five Million dollars of additional funding was released to school districts in BC.

#### B. Trustee Remarks

1. Howe Sound Secondary (HSS) Scholarships  
Trustee Godfrey attended the scholarship night at HSS, and reported that our small community donated \$80,000 worth of Scholarships and Bursaries for students graduating this year. Trustee Godfrey also highlighted Ashleigh Giffen, receiving the Horatio Alger award and Callista Ryan who won the Loran Scholarship worth \$100,000.
2. Trustee Lythe reported that she had participated in the Entrepreneur judging at HSS last weekend. The winning group was presented with \$5,000 that went to the Squamish Food Bank.

#### C. Superintendent's Remarks

- Welcome to all Kindergartens doing various orientations in all our schools
- Students in Grade 7 next year will be visiting Don Ross Middle School for an orientation and students going into grade 10 will be introduced to Howe Sound Secondary School. In the North, welcome to all new grade 8 students preparing for their new Secondary School.

#### D. Secretary-Treasurer's Remarks

The Secretary-Treasurer summarized additional funding recently announced by the Ministry of Education for our district that included \$224,000 being given back to our district from the \$25,000,000 release, \$100,000 in funding for roof repairs at Brackendale Elementary, and \$465,000 for the installation of the Biomass Boiler project to service Squamish Elementary and Howe Sound Secondary Schools.

### 4. RECEIVING DELEGATIONS

#### A. BC Heritage Fairs Society & Squamish Historical Society

Cindy Rowell (retired teacher), and member of the BC Heritage Fairs Society, provided an overview on the Sea to Sky Regional Heritage Fair held in Squamish, and her desire to build school participation in our community. The goal of the BC Heritage Society is to make history fun for the kids.

Bianca Peters, representing the Squamish Historical Society noted that there were only five students and three projects submitted by School District No. 48 students this year. Ms. Peters asked for a letter of support to help secure future funding. Trustee Price asked Ms. Peters to clarify in a written request to the Board the specifics of what she was requesting, so the Board could respond, and thanked both presenters.

## 5. STUDENT/STAFF PRESENTATIONS

### A. Student Presentations

#### 1. Brackendale Elementary and Don Ross Middle School

Teacher, Sarah Hain, started an inquiry project with teacher, Heidi Kubin. The inquiry was launched in the hope that the partnership would allow the younger students to improve their writing skills, and provide the older students with the opportunity to play and create. Students then presented on how “Project Kain” unfolded, starting with an explanation of the project name, and posing sample questions to the Board that they had considered for their creative writing assignment. The students shared projects and presented coil bound books of their finished works, noting hard copy books are being printed.

Ms. Hain and Ms. Kubin shared that the younger students writing improved, they were engaged often without interruption, and noted behaviour changes and new leadership roles took shape when they were together.

In response to questions, the students said one of the challenges was agreeing on ideas, which they resolved by either putting the ideas together, and/or compromising.

#### 2. SD48 Energy Ambassadors - Ian Currie

Christian Smith, Graeme Bowers and Alex Jevins, Energy Embassadors from HSS presented on their “Take a Breaker Week” and the activities they had planned to save energy, including a day without heat.

An application to BC Hydro for an Energy Ambassador Grant has been made. They are hoping to receive \$1,000 to help cover the costs of installing motion sensor lights in all washrooms and change rooms without windows.

The students also discovered there is a large number of security lights in their school that remain on during the day, in places like the Multi-Purpose Room and Library which have so many windows. Mr. Currie updated students and the Board that staff is looking into ways that the security lighting can be reduced or turned off during daylight hours, to help reduce energy consumption.

Next year the Energy Ambassadors are planning to analyze the energy on a month to month basis, and post comparisons in the Multi-purpose Room (MPR), challenging students to reduce their energy consumption.

The Board requested the Energy Ambassadors return next year to report back on the results of the competition between schools, and the results of the data, once analyzed.

B. Staff Presentation

1. SD48 Enhancing Student Learning Website

<https://sd48achievement.org/>

Superintendent McCullough reported that the Ministry of Education has struck a committee on enhancing student learning, looking at all the reports the boards have to prepare for the Ministry each year. The committee met and created a framework that allows more flexibility in reporting timelines and formats to school districts. School District No. 48 has created a website, as their new reporting format. Staff believe it is more transparent, provides just in time reporting, data can be entered as it is received, eliminating the wait to compile a report. In website format, the information is available to a broader audience, can be used for staff presentations to stakeholders, and there is greater authenticity to the work. In time, staff envision more student pictures, videos, and students talking about their learning in our district, increasing authenticity. Ms. McCullough opened the website and reviewed the categories and how staff used backward design in its creation. Chloe Scott was thanked for her time spent getting the information organized.

6. TRUSTEE ITEMS – Nil

7. BOARD COMMITTEES

A. Finance Committee

1. Reports

Trustee Kent, Committee Chair, reported there was a meeting today at which staff from the Office of the Auditor General of BC presented their audit plan for our district. They will be our auditors for the next 5 years. Also reviewed at the meeting was the 2016-2017 budget.

2. Minutes

Recommendation: **“THAT the minutes of the Finance Committee meeting held on May 11, 2016 be accepted.”**

CARRIED

**“THAT the Finance Committee Recommend the Board of Education approve the Annual 2016/2017 Budget, as presented.”**

CARRIED

B. Committee of the Whole

1. Minutes:

Recommendation: **“THAT the minutes of the Committee of the Whole meeting held on May 11, 2016 be accepted.”**

CARRIED

C. Policy Committee

1. Reports

a) The new Physical Restraint and Seclusion in School Settings draft policy was introduced to the committee. The committee directed staff to send the draft out to Policy Impact.

2. Minutes:

Recommendation: **“THAT the minutes of the Policy Committee meeting held on May 11, 2016 be accepted.”**

CARRIED

D. Public Relations Committee – *Nil*

E. Facilities & Services Committee – Nil

F. Aboriginal Education Council

1. Reports

Trustee Barley reported on the most recent meeting, held June 3, 2016 at Pemberton Secondary School. There was an update from the District Principal for Aboriginal Education, on the 24 Hour Drum hosted by Whistler Secondary School May 6<sup>th</sup>, and the Council discussed the meeting schedule for the 2016 – 2017 school year.

The Council received the Enhancement Agreement Annual Report, and reviewed budgets based on enrolment projections. School District No. 48 is showing a steady decline in Aboriginal students, and the trend looks to continue for the next 4 years that were presented.

The Aboriginal Education Committee asked the Council to request the Board of Education support two Aboriginal Education Success Completion Advisors as well as a full time Aboriginal Education District Principal.

8. GENERAL

A. Business Arising - Nil

B. Information Items

1. MoE Administrative Savings News Release

<https://news.gov.bc.ca/releases/2016EDUC0044-000893>

## 2. New Graduation Program Announcement

Peter Jory, Director of Instruction: Technology & Innovation, advised that after several years of consultation, the Ministry of Education has announced the new graduation program. It remains a three year program, with the same number of required credits. By 2018 it will be compulsory for all students to complete the new requirements.

Mr. Jory summarized the changes for each grade 10 through 12 during transition through to the new program, and shared the details which can be found at the link provided here:

<https://curriculum.gov.bc.ca/graduation>. There will be some work required by the districts regarding graduation transitions.

Mr. Jory and Superintendent McCullough both confirmed that all branches are speaking, and expect that the assessments will be suitable for post-secondary entrance.

Ms. McCullough also stated that at the post-secondary level institutions are still looking for percentages, and students are applying to universities here from all over the world, every country having different graduation requirements, so this is nothing new for universities.

## 3. Attachments

### a) Field Trips

## C. Items for Discussion

### 1. 2016/2017 Calendar Timeline

Mr. Jory presented the approximate timeline of events for the next calendar process and briefly described each event, and advising that next year the district will be going into another three year calendar process.

## D. Action Items - Nil

## E. Items to be brought out of Camera

## F. Bylaws

### 1. 2016/2017 Annual Budget Bylaw

**MOTION:                   “THAT the BOARD members unanimously agree to waive the requirement that first, second and third reading of School District No. 48 (Sea to Sky)”**

**Annual Budget Bylaw for fiscal year 2016-2017, be given on different dates.”**

CARRIED

**MOTION:**

**A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 48 (SEA TO SKY) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2016/17 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").**

**1. The Board has complied with the provisions of the *Act* respecting the annual budget adopted by this bylaw.**

**2. This bylaw may be cited as School District No. 48 (Sea to Sky) Annual Budget Bylaw for fiscal year 2016/17.**

**3. The attached Statement 2 showing the estimated revenue and expense for the 2016/17 fiscal year and the total budget bylaw amount of \$ 55,121,486.00 for the 2016/17 fiscal year was prepared in accordance with the *Act*.**

**4. Statement 2, Statement 4 and Schedules 2 to 4 are adopted as the annual budget of the Board for the fiscal year 2016/17.**

**READ A FIRST TIME THE 8th DAY OF JUNE, 2016;**

**READ A SECOND TIME THE 8th DAY OF JUNE, 2016;**

**READ A THIRD TIME, PASSED AND ADOPTED THE 8th DAY OF JUNE, 2016.**

CARRIED

9. Questions of Clarification from the Public - Nil

10. ADJOURNMENT

Recommendation: **“THAT the meeting be adjourned.”**

CARRIED

The meeting adjourned at 7:51pm.

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Board Chair

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Secretary-Treasurer