

**School District No. 48 (Sea to Sky)**

**POLICY COMMITTEE**  
**Wednesday, December 9, 2015**  
**School Board Office**  
**Squamish**  
**2:45pm**

**MINUTES**  
**15-12-09 PC-O**

The meeting was called to order at 3:05pm

Attendees:

Laura Godfrey, Chair  
Patricia Westerholm, Trustee  
Lisa McCullough, Superintendent of Schools  
Jody Langlois, Assistant Superintendent of Schools  
Ralph Hughes, Assistant Secretary-Treasurer  
Anne MacDougall, Administrative Assistant

Absent: Rebecca Barley, Trustee

1. AGENDA

Recommendation: **“THAT the agenda of this meeting be approved.”**

MOVED/SECONDED

CARRIED

2. MINUTES

Recommendation: **“THAT the minutes of the Policy Committee meeting held October 14, 2015, be adopted.”**

MOVED/SECONDED

CARRIED

3. DISCUSSION ITEMS

A. First Reading Policy 603.2 Field Trips

The Assistant Superintendent of Schools reviewed the draft new field trip policy including, Policy, Regulations and Administrative Procedures (AP). Policy & Regulations are required to be brought to the Board, the AP does not have to come before the board, but was provided for information purposes.

Proposed changes include language changes to better align the Policy with SD48’s current Education Plan, the moving of items from the AP to the regulations for improved transparency, allowing Principal approved volunteers to supervise activities that are deemed extra-curricular in nature and low-risk day trips. Additional distinctions have been made for out of

province/country, and the addition of lists to clearly outline activities that will have restrictions or are prohibited.

Extensive discussions regarding all aspects of the Policy, Regulations, and AP were held. The Board reviewed and contributed suggested edits regarding prohibited and restricted field trips on AP 603.2 Appendix 13 and AP 603.2 Appendix 14. Trustee Godfrey requested non-sanctioned events and commercial or self-interest based excursions needs to be discussed at the Board level.

The policy will receive second reading at the February 10<sup>th</sup> Policy Committee meeting after being reviewed by Principals and Vice-Principals at Ed Leadership in January.

B. Current Policy Priorities 2015/2016

Changes have been made to priority levels and were reviewed. Some items have been combined as they are related, and 203.3 FOIPPA updating was added as a priority two.

4. ADJOURNMENT

Recommendation: **“THAT the meeting be adjourned.”**

MOVED/SECONDED

CARRIED

Meeting adjourned at 4:47pm.