

School District No. 48 (Sea to Sky)

**FINANCE COMMITTEE MEETING
Wednesday, October 14, 2015
Whistler Secondary School
Whistler, BC
1:30 pm**

**Minutes
15-10-14 FC-O**

Meeting called to order at 1:35pm

Present:

Ian Kent, Committee Chair

Rick Price, Board Chair

Rachael Lythe, Trustee

Chris Vernon-Jarvis, Trustee

Lisa McCullough, Superintendent

Jody Langlois, Assistant Superintendent

Ralph Hughes, Assistant Secretary-Treasurer

Peter Jory, Director of Instruction, Technology & Innovation

Rick Hume, Director of Facilities and Services

Ian Currie, Assistant Director of Facilities and Services

Anne MacDougall, Administrative Assistant

1. AGENDA

Recommendation: **“THAT the agenda be approved.”**

MOVED/SECONDED

CARRIED

2. MINUTES

Recommendation: **“THAT the minutes of the Finance Committee meeting held on September 16, 2015 be adopted.”**

MOVED/SECONDED

CARRIED

3. BUDGET DEVELOPMENT PROCESS REVIEW – *Ralph Hughes*

The Assistant Secretary-Treasurer reviewed the budget development process. The enrolment number deadline to Ministry has been pushed back to Friday, October 16th.

4. LIF APPROVAL FOR OCTOBER 15th SUBMISSION TO THE MINISTRY OF EDUCATION – *Jody Langlois*

The Assistant Superintendent reported LIF allocations in the schools. There is a planned reserve. All schools except BWC received LIF funding this year.

Recommendation:

“THAT the Finance Committee recommends that the Board approve the Learning Improvement Plan as presented for submission to the Ministry of Education.”

MOVED/SECONDED

CARRIED

5. REVIEW AND APPROVE THE 2015/16 FIVE YEAR CAPITAL PLAN

– Rick Hume

The Director of Facilities and Services advised that the Routine Capital Plan was due September 15th, and summarized what has been submitted to the Ministry of Education so far. The Ministry of Education, Capital Branch contacted him to submit additional priorities for completion by March 2016. A response from the Ministry is expected anytime.

2015/2016 Five Year Capital Plan was presented October 8th, to Admin Council. Priorities in order are, HSS, PSS and MPE, with building envelope priorities at GHE and PSS.

Recommendation:

“THAT the Finance Committee recommends that the Board approve the 2015/16 Five Year Capital Plan Summary as presented, for submission to the Ministry of Education Capital Management Branch.”

MOVED/SECONDED

CARRIED

6. ADJOURNMENT

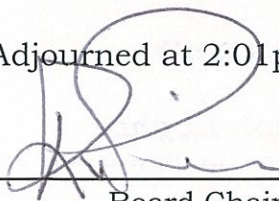
Recommendation:

“THAT the meeting be adjourned.”


MOVED/SECONDED

CARRIED

Adjourned at 2:01pm.



Board Chair



Secretary-Treasurer

