



**APPOINTMENT OF
TEACHER IN CHARGE**

To be submitted to the Board Office with the "Teacher and AO Absence Report" on 15th and last day of the month.

Please indicate on the register that this form is attached. This is for Payroll information only.

SCHOOL: _____

NAME OF TEACHER : _____

DATES OF APPOINTMENT: _____

APPOINTMENT NECESSARY DUE TO:

PRINCIPAL'S SIGNATURE: _____

DATE: _____