

# SCHOOL DISTRICT NO. 48 (SEA TO SKY)

## REGULATION SERIES 700 - AUXILIARY SERVICES

### R 701           TRANSPORTATION R 701.1       Transportation of Students

This Regulation provides specific direction on the requirements for student bus routes.

1.     Number of Students Required to Schedule a Bus Route  
The Board will consider providing school bus transportation where the number of pupils eligible for transportation reaches eight (8).
  
2.     Walk Limits for Students
  - 2.1    Students in Kindergarten and Grades 1, 2 and 3 who live more than 3.2 kilometers (by road or walkway) from their attendance area school are considered to be eligible for transportation.
  
  - 2.2    Students in Grades 4 to 12 who live more than 4 kilometers (by road or walkway) from their attendance area school are considered to be eligible for transportation.
  
  - 2.3    Exceptions to Regulations 2.1 and 2.2 may be made upon application to the Board where hazardous conditions exist.
  
3.     School Bus Routes
  - 3.1    School bus routes are reviewed and finalized in September each year to be effective for the school year. Routes may be extended if population growth warrants but will not be decreased until the end of a school year unless the number within the area referred to in this Regulation ~~1-1~~ falls below five (5) pupils.
  
  - 3.2    By October 15th of each year, a list of passengers regularly carried on each route shall be prepared by the school. The School Principal will ensure that the Director of Facilities & Services and Transportation Supervisor each receive a copy of the passenger lists.
  
4.     Non-Eligible Students
  - 4.1    Students who are not eligible for transportation may be given the privilege of transportation on scheduled school bus routes provided that there is sufficient room on the bus.
  
  - 4.2    Non eligible students wishing to ride the school bus must make annual application to the Director of Facilities & Services by September 30th each year.

**R 701.1      Transportation of Student (cont'd.)**

5.    Transportation Assistance for Students with Special Needs

5.1    In circumstances where special needs students in the opinion of the Director of Instruction, are unable to ride the school bus, a transportation assistance allowance may be paid to the parents.

5.2    Parents of special needs students requesting transportation assistance for their child must make an annual application to the Director of Instruction by September 30<sup>th</sup> each year.

6.    Requests from Non-District Students and Others

Students attending non-public schools and other persons desiring transportation on school busses will not be permitted to use the school busses without the prior written permission of the Director of Facilities & Services.

7.    Curricular and Extra-Curricular Transportation

7.1    School Principals are authorized to act as or appoint supervisory persons to exercise Board authority and to carry overall responsibility for the arrangements and supervision of travel to and from curricular or extra-curricular activities and for the conduct of participating pupils.

7.2    The supervisory personal should ensure that the transportation of pupils is in accordance with Board transportation policies and directives, as well as Board Policy, Regulation & Procedure 603.2 - School Field Trips.

7.3    Passenger and vehicle loading lists must be available in the school and with the supervisory personnel accompanying the students.

8.    Private Busses

Private busses will not be used under charter by schools unless there is a formal written contract and unless the Director of Facilities & Services has ascertained that the bus has a valid School Bus Permit and the appropriate insurance. A copy of the valid school bus permit and insurance must be provided to the Transportation Supervisor for review, at least 48 hours in advance of the planned travel.

9.    Private Vehicles

9.1    Students may be transported to and from school activities in private vehicles which have a manufacturer's designated capacity of ten persons or less (including the driver) provided that the driver and the principal act in accordance with Policy No. 701.3 Volunteer Drivers and the accompanying Regulation and Administrative Procedure.

9.2    Seat belts and booster seats (where required by law) are to be used by each passenger.