

# SCHOOL DISTRICT NO. 48 SEA TO SKY)

## REGULATION SERIES 300 - ADMINISTRATION

<b>R 302</b>	<b>PRINCIPAL/VICE-PRINCIPAL PERSONNEL</b>
<b>R 302.3</b>	<b>Transfer of Principals/Vice- Principals</b>

Although the Board of Education encourages administrative transfers, there are principles and provisions by which Senior Management will be guided in making such transfers.

1. Principles:
  - 1.1 The needs of the school and district as perceived by Senior Management.
  - 1.2 Length of current assignment in a school.
  - 1.3 Opportunities provided for professional growth in the proposed assignment.
  - 1.4 Appropriate training to enable effective planning and educational continuity.
  - 1.5 The administrator's expressed preferences.
  - 1.6 Planned movement with adequate notification and preparatory time.
2. Provisions
  - 2.1 Transfers will normally take place effective September 1.
  - 2.2 Early in the calendar year, the Superintendent will initiate consideration of the transfer process through discussion with Senior Management and the Board and by receiving expressions of interest from Principals/Vice-Principals.
  - 2.3 Transfers will be undertaken only after discussion with the person affected and his/her immediate supervisor.
  - 2.4 The Board will advise the affected Principals and Vice-Principals of the proposed transfers and assignments prior to public announcements.